

To,

Date: 28<sup>th</sup>Feb'24

ICAI Industrial Training

**Details of the requirement:**

**Team:** Financial Planning & Analysis (FP&A).

**Job Role / Position:** Intern Accounting.

**Remuneration / Base Pay (per annum):** Rs.6,24,996/- & One time Travel allowance of Rs.10,000/-.

**Number of Openings:** 4.

**Designated SPOC:**

- [ICAI-Industrial-Training@juniper.net](mailto:ICAI-Industrial-Training@juniper.net)
- Trupthi Ambore [tambore@juniper.net](mailto:tambore@juniper.net)

**Job Description:**

The Financial Analyst will be responsible for providing financial and analytical support for the Business Units and G&A Functions. This position will report to the FP & A Finance Sr Manager and will carry primary responsibility towards SA/Revenue Reporting, Opex Forecasting, Planning, Month & Quarter end Book Close, Business Partnering, Vendor & Expense Management and SOX Control. Specific responsibilities include the following:

- **Forecasting and Budgeting:** Building and Owning up (a): quarterly forecasts and (b): annual budgets in close collaboration with the business partners / leaders – in-depth analysis of Opex drivers (Personnel Cost, Outside Services, Depreciation, Travel, Repairs, Maintenance, etc.).
- **Month Close:** MEC process – Ensuring in-depth understanding and analysis of actuals, passing of Journal Entries and preparation of MEC reporting packs including variance explanations on a high ownership level.
- **Business Understanding:** Excellent level of understanding of the business scenarios and experience of handling complex 'what-if' situations on a speedy basis.
- **Reporting:** Preparation of the reporting packages monthly for various parameters such as Sales, Revenues, Headcount, Cost trends etc.
- **BI Tools:** Knowledge and hands-on experience on business intelligence applications.
- **Adhocs:** Handling all adhocs from finance and business being the "Go to" person for them for all accounting queries.



Juniper Networks, India Pvt. Ltd.  
Elnath, Survey # 111/1 to 115/4, Wing A&B  
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Email : [India-support@juniper.net](mailto:India-support@juniper.net)

Registered Office:  
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Currently, GBS employs nearly 400 resources overall and has been growing significantly. GBS is an integral part of India Engineering Centre which currently employs around 3,500 employees involved in various R&D activities.

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Date: 28<sup>th</sup>Feb'24

**Details of the requirement:**

**Team: Record to Report**

**Job Role / Position:** Intern Accounting.

**Remuneration / Base Pay (per annum):** Rs.6,24,996/- & One time Travel allowance of Rs.10,000/-.

**Number of Openings:** 6.

**Designated SPOC:**

- [ICAI-Industrial-Training@juniper.net](mailto:ICAI-Industrial-Training@juniper.net)
- [Trupthi Ambore tambore@juniper.net](mailto:Trupthi Ambore tambore@juniper.net)

**Job Description:**

Record to Report team is part of the Global Business Services and constitutes the below sub-teams and activities:

General Ledger, Fixed Assets, Lease accounting and Intercompany – Closure of worldwide books as per US GAAP Accounting (Approximately 139 entities of Juniper Networks).

Revenue - Revenue assurance, accounting, and recognition as per US GAAP.

Statutory & Compliance - Statutory accounting & compliance with the local statutory reporting norms, direct & related laws/regulations of subsidiaries of Juniper Networks.

Activities to be performed:

- Preparation of financial statements, audit and filing thereof.
- Preparation of income tax working in discussion with local service providers.
- Understanding Juniper's internal process and policies for financial accounting and reporting.
- Accounting - Understanding the applicable accounting framework, reviewing the contracts/underlying support, and preparing journal entries.
- Month-close, quarter-close close and year-end activities.
- Analyzing the balance sheet and profit or loss line items and preparing balance sheet reconciliations.
- Liaising with auditors to resolve audit queries.
- Driving process improvements and automation projects.
- Working on applicable SEC reporting, SOX / Internal control, and local filings.
- Adherence to the internal and external timelines.

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